

Department Code**Public Relations**

1. The Chairman's allowance shall be as budgeted by the Finance Committee. The Chairman shall submit an end-of-year statement of the expenses incurred and proposed recommendations affecting the program budget for the next year to the Finance Committee by May 1.
2. The Chairman shall be informed of the Department President's itinerary for media coverage. The Chairman is authorized to use additional funds other than budgeted for expenses in publicizing the activities of the Department President, visiting National Officers, and state-wide programs. Additional expenditures must be authorized in advance by the department President and the Finance Committee.
3. To promote better community coverage utilizing the same media, Units and Districts shall be encouraged to cooperate fully on areas of common interest. The Chairman shall inform Units and Districts of all information and instructional material relative to publicity furnished by the National Organization and encourage cooperation for special projects or questionnaires.
4. Press book competition shall be under direction of the Department Chairman. There shall be two classifications, Unit and District. Contest rules shall be forwarded to Units and Districts after the National Convention.
5. The Editor's Committee meeting at Convention shall be combined with the Public Relations Committee.